

Timothy J Mazurek

I am the Art Director, (Supervisory Visual Information Specialist, GS-12), with Defense Media Activity, Navy Art Department, Navy Production. Supervising a small team, 3 civilians and up to 6 Sailors, I work very closely with the web, editorial, photography and television production staffs to plan and deliver graphics, photography and illustrations. I am the Contracting Officer's Representative for the agency's magazine print contract. In this capacity I work with the agency designers and stakeholders helping them to properly prepare their files for production and distribution. I attend press sheet inspections, working alongside our GPO representatives setting color and print quality standards for the four service annual magazines.

My position required my passing a Secret security screening. While no longer active, I maintained a TS/SCI clearance from 1984-1990 while serving as a sergeant and German linguist in the United States Army and Army Reserve.

Throughout my 22+ years as a designer and design instructor, I have taught InDesign, Photoshop, Illustrator, Acrobat, QuarkXpress, Powerpoint, and DreamWeaver, in both Macintosh and PC environments. I have designed and coordinated the creation of graphics computer labs. I have been in charge of the development of both visuals and marketing concepts for companies as wide ranging as architectural firms, private investigators, colleges and universities, record labels, musicians and bands, real estate and mortgage brokers, and the United States Government.

I have worked in many supervisory positions, managing print production lines, graphic design offices and running and maintaining macintosh lab facilities. I have been responsible for everything from hiring, to supply purchasing, to managing workflow and job tracking. I have been the lead on several development projects that resulted in the building or upgrading of graphics lab facilities. Through this experience I developed the ability to work extremely well under pressure, became very well organized and have an excellent sense of priority. These skills allow me to manage any number or variety of situations while successfully maintaining each project's singular requirements.